

Bynum Independent School District

"Home of the Bulldogs"
 P.O. Box 68 ~Bynum, Texas ~76631
 PH: 254.623.4251 Fax: 254.623-4290

Employment Application for Service and Support Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence or a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

Date of Application

Personal Data							
Last Name	<input style="width: 150px;" type="text"/>	First Name	<input style="width: 150px;" type="text"/>	MI	<input style="width: 30px;" type="text"/>	Social Security Number	<input style="width: 100px;" type="text"/>
Address:	<input style="width: 250px;" type="text"/>		State/Province:	<input style="width: 50px;" type="text"/>	Zip/Postal Code:	<input style="width: 100px;" type="text"/>	
Other address where you may be reached	<input style="width: 950px;" type="text"/>						
Home Phone:	<input style="width: 100px;" type="text"/>	Work Phone:	<input style="width: 100px;" type="text"/>	Cell Phone:	<input style="width: 150px;" type="text"/>		
Other name that may appear on records <i>(Used only for reference checks)</i>	<input style="width: 950px;" type="text"/>						

Position Data			
List the position(s) for which you are applying	<input style="width: 950px;" type="text"/>		
Type of Employment	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Summer Only
Date you can begin work?	<input style="width: 250px;" type="text"/>		
Have you been employed by Bynum ISD in the Past?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you answered yes, provide dates of employment	<input style="width: 600px;" type="text"/>		

Education/Training			
Check the highest level of education attained:			
<input type="checkbox"/> Not a high school graduate	Last grade completed	<input style="width: 50px;" type="text"/>	<input type="checkbox"/> GED <input type="checkbox"/> High school graduate
<input type="checkbox"/> Less than two years of college	<input type="checkbox"/> Two or more years of college	<input type="checkbox"/> Bachelor's degree	<input type="checkbox"/> Master's degree
Other training or education	<input style="width: 950px;" type="text"/>		
Licenses & certificates held	<input style="width: 950px;" type="text"/>		

Name & location of schools attended	Course of study and major/minor	Diploma, degree, certificate or license held	Year Graduated (college only)

Work Experience

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach resume if available

1.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

2.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

Continue on the next page

3.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

Special Skills

Skills:

Typing:

Computer: PC

Mac

Both

Applications (list all that apply):

Other Skills:

General Information

Do you have a relative who serves on the Bynum ISD Board of Education?

Yes

No

If yes, please provide the relative's name and relationship:

Have you ever been convicted of a crime, plead guilty or not contest (nolo contendere) to, or received probation, suspension or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?

Yes No

If yes, please state where, when, and the nature of the offense

(A felony conviction is not an automatic bar to employment. The district will consider nature, date, and relationship between the offense and the position for which you applying)

Criminal History Record Information Addendum

Confidential*

The Bynum Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code §22.083). The information requested below is necessary to obtain criminal record information

Last Name First Name Middle Name

SS Number: Date of Birth

Sex: Male Female Ethnicity Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely for the purpose of obtaining criminal history record information.*

Signature _____

Date _____

* This form will be removed from the application and filed separately in the personnel office.

Addendum For School Bus Drivers Applicants

Each person who applies to be a bus driver must provide the following information at the time of the application. Note: Bus drivers must pass a physical examination and drug test.

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Personnel Data

Last Name

First Name

Phone Number

Hours available for work

Driver's license number

Type

Do you have a Texas School Bus Driver Training Certificate?

Yes

No

Have you ever had a driver's license suspended, revoked, or cancelled?

Yes

No

If yes, please explain

Are there any criminal charges or proceeding against you?

Yes

No

If yes, please explain

Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for any traffic violation?

Yes

No

If yes, state where, when, and the nature of the offense

In the past two years, have you failed an employer's alcohol or drug test?

Yes

No

If yes, please explain

Driving Experience

Provide your work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List the most recent experiences first. Continue on another sheet if necessary.

Employer address & phone	Kind of Work	Dates employed	Reason for Leaving

Verification

I hereby affirm that all information in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, omissions of facts may be grounds for rejection of my application or dismissal from subsequent employment.

I understand that the district is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to this application and required by Texas Education Code §22.084 and Transportation Code §521.022 (f) to conduct a criminal history check.

Furthermore, I authorize the information I've provided to be used; previous employers to be contacted for investigative purposes; and release all parties from any liability for damage that may result from furnishing information to you.

Sign _____ Date _____